



HARYANA PUBLIC SERVICE COMMISSION

BAYS NO 1-10, BLOCK-B, SECTOR 4, PANCHKULA

HCS (Ex. Br.) & other Allied Services Examination - 2017

Advertisement No. 3 of 2018-19

Date of Publication

2nd Aug. 2018

Closing date for the submission of online applications:

4th Sept. 2018

The Haryana Public Service Commission invites online applications for recruitment to 166 posts of HCS (Ex. Br.) & other Allied Services. For more information log on to <http://hpsc.gov.in> or www.hpsconline.in.

Candidates are not required to send hard copy of their online application form or any other document to the Commission at this stage. If any candidate will send hard copy of his / her online application form, the same will not be entertained by the Commission. However, they can retain the hard copy of their online application form alongwith proof of successful submission of depositing the fee for their record.

The bifurcation of posts is as under:-

Sr. No	Name of the post	Gen	SC of Hr.	BC-A of Hr.	BC-B of Hr.	Total	ESM of Hr.	PH (Persons with Disabilities)	ESP
1.	HCS (Ex. Br.)	28	09	08	03	48	Gen-01 BCA-01	VH-01 OH-01 HH-01	02
2.	D.S.P.	05	01	01	-	07			-
3.	E.T.O.	07	03	01	-	11	Gen-01	Locomotors Disability or Cerebral Palsy - 01	-
4.	District Food & Supplies Controller	01	-	-	-	01			-
5.	'A' Class Tehsildar	11	04	02	1	18		Locomotors Disability or Cerebral Palsy - 01	01
6.	Asstt. Registrar Co. Op. Societies	05	01	01	-	07	Gen - 1		-
7.	Asstt. Excise & Taxation Officer	26	10	05	03	44	Gen-01 SC-01	Locomotors Disability or Cerebral Palsy - 01	-
8.	Block Development & Panchayat Officer	12	03	03	01	19			01
9.	Traffic Manager	02	-	-	-	02			-
10.	District Food & Supplies Officer	03	01	-	-	04	Gen-01		-
11.	Asstt. Employment Officer	04	01	-	-	05			.01
	TOTAL	104	33	21	08	166	07	06	05

Notes (I)

The tentative Schedule for the conduct of Examination for the above posts is as under:-

- (i) Preliminary Examination - Likely to be conducted in October, 2018
- (ii) Main Written Examination - Likely to be conducted in December, 2018
- (iii) Personality Test/ Viva- Voce - Likely to be conducted in March, 2019

The exact date for the above schedule will be notified later on in due course of time.

- (II) The number of posts given against each category is liable to variation.
- (III) The HCS (Ex. Br.) & Allied Services Examination will be conducted in accordance with the provisions contained in HCS (Ex. Br.) & Allied Services Rules, 2008 (as amended upto the date of issuance of this Advertisement) and Haryana Civil Services (Ex. Br.) and Allied Services & other Services Common / Combined Examination Act 2002 and Govt. Instructions as are in force upto the date of issuance of this advertisement.
- (IV) The decision of the Commission with regards to the eligibility or otherwise of a candidate for admission to the Examination shall be final.

The online links for relevant Service Rules & Amendments (upto the issuance of this Advertisement) for this recruitment are available on Chief Secretary Office, Haryana website i.e. <http://csharyana.gov.in/>

2. EDUCATIONAL QUALIFICATIONS:

Candidates must possess the Bachelor Degree in Arts/Science/Commerce or an equivalent degree from a recognized University as on 4th Sept 2018 (Closing date).

Note:- Candidates are directed to ensure that they are in possession of all the certificates / documents, in support of their claim, which have been issued on or before the closing date. The certificates issued after the closing date will not be accepted by the Commission.

3. AGE LIMITS:

The candidate (except for the post of DSP) should not be less than **21 years** and not more than **42 years** of age on or before **01.01.2018**. The age for the post of DSP is given in the **column (VI)** below.

- (I) Upper age limit is relaxable for five years for the candidates belonging to the following categories:

Scheduled Castes, Backward Classes -A & Backward Classes - B of Haryana only.

- (II) Upper age limit is relaxable upto 45 years for the candidates belonging to the following categories:-

- (a) Un-married female candidates of Haryana State only.
- (b) Employees of Haryana Government or Punjab & Haryana High Court or any Court subordinate to it in the state of Haryana with four years of service in substantive or officiating capacity (excluding ad-hoc capacity) subject to a limit of three chances in addition to those which he might have availed within prescribed age limit. The Employees of the Boards/ Corporations/ Universities/ Banks etc. are not eligible for this concession in upper age limit.
- (c) Women whose husbands have been ordered by civil/criminal courts to pay maintenance to them; women whose husbands have remarried; widows; women who are legally separated from their husbands or have been divorced; women living separately from their husbands for more than two years because of desertion; wives of serving disabled military personnel and widows of those who were killed in action. Women living separately from their husbands due to desertion will be required to submit with their application an affidavit to the effect that she has been deserted by her husband, and has been living separately from him for more than two years and this affidavit should be countersigned by two responsible persons such as members of the Legislature, Local Bodies including Panchayats and the Bar Association. However, where a woman who has re-married, she would not be eligible for the above concession in the matter of age.

- (III) Age relaxation for PH (PwD i.e. Persons with Disabilities) candidates of Haryana:-

Upper age limit is relaxable for PH (PwD i.e. Persons with Disabilities) category candidates of Haryana by 10 years (15 years for SCs/BCs of Haryana).

- (IV) Further the upper age relaxation is as under:-

- (a) Upper age limit is also relaxable for an ex-military person whether he joined military service before or after the declaration of emergency to the extent of his military service added by

three years provided he had rendered continuous military service for a period of not less than six months before his release and further provided that he had been released otherwise than by way of dismissal or discharge on account of misconduct or inefficiency. A disabled military person is entitled to exclude from his age the period from the date he was disabled upto the date of his application or till the end of emergency i.e. 10-01-1968.

Note: The definition of ESM and utilization of reservation of ESM is given in the "Information for Candidates".

- (b) It is made clear that the **Dependent of ESM candidates** will be considered in their own category i.e. **General / SC / BC-A / BC-B Category** candidates for all intents and purposes. However, in case of non-availability of suitable Ex-servicemen of Haryana, their dependent sons and daughters of the same category who fulfill all the conditions of qualifications, age etc. prescribed for the posts in question will also be considered on merit against the reserved posts for ESM and this entitlement would be available to one dependent child only.

Note: The definition of words "Dependent of Ex-serviceman" is given in the "Instructions for Candidates".

- (V) The persons recruited from 01-01-1963 onwards as whole time Cadet Instructors in the N.C.C. and who are released after the expiry of their initial/extended tenure will also be entitled for relaxation in age limit for purpose of employment under the State Government. The period of service rendered by them in N.C.C. may be deducted from their actual age and if the resultant age does not exceed the prescribed upper age limit of a particular post by more than three years, they may be deemed to be satisfying the conditions for appointment to that post in respect of the maximum age. Such of the whole time Cadet Instructors in N.C.C. who are released from the N.C.C. before expiry of their initial / extended tenure would also be given these concessions subject to the conditions that they have served in the N.C.C. for the period of not less than six months prior to their release from the N.C.C.

(VI) Age and Physical Standard for the Posts of DSP:

As per Haryana Police Service Rules – 2002, the candidate should not be less than **21 years** and not more than **27 years** of age on or before 01.01.2018. However, the relaxation in upper age limit for SC/ BC-A/ BC-B of Haryana will be upto 5 years and for ESM of Haryana the age relaxation will be available as given in Column (IV)(a) above.

As per Haryana Police Service Rules – 2002, the Physical Standard For Deputy Superintendent of Police is:-

SR. NO.	CATEGORY	HEIGHT	CHEST	CHEST WITH EXPANSION
1.	MALE	5'7" (170.18 cm)	33" (83.82 cm)	34 ½" (87.63 cm)
2.	FEMALE	5'2" (157.50 cm)	- N / A -	- N / A -

4. Reservation:-

- (a) The benefit of reservation will be given only to those SC/BC-A/BC-B/PH (PwD i.e. Persons with Disabilities) /ESM/ESP (Eligible Sports Person) candidates who are domicile of Haryana State. **The Eligible Sports Persons shall be required to produce the Sports Gradation Certificate as per Govt. instructions duly issued by the Competent Authority** which is detailed in the "Information for Candidates" at 3 (VII).
- (b) The candidates seeking reservation under a particular category e.g. SC/BC-A/BC-B etc. are required to submit the requisite Certificate issued by the Competent Authority from **Parental Side only. In case of Women candidates, Certificate from in-laws (Husband Side) will not be entertained.**
- (i) The candidates of reserved categories of Haryana for which no post is available / reserved, can apply for the posts of General category, if he / she fulfil all the eligibility conditions i.e. age, qualification etc. as meant for General category candidates except fees and also attach scanned copy of his / her caste certificate for claiming fees concession.
- (ii) The reserved category candidates belonging to other states will compete against the posts meant for General Category and will be considered as General category candidates as there is no reservation and fees concession available for them.
- (c) **Reservation for Freedom Fighters & their children / grand children of Haryana:-**

The reservation will be available only if quotas reserved for Ex-servicemen or Backward Classes remains unfilled to that extent due to non-availability of suitable Ex-servicemen or their dependents or non-availability of suitable candidates from Backward Classes. Over all reservation either from the unfilled vacancies of Ex-servicemen or from the Backward Classes for Freedom Fighters / their children / grand children will remain **limited to 2% only**. This benefit will be available to all grand children i.e. sons and daughter of sons and daughters (parental as well as maternal) of the Freedom Fighters.

(d) **Adjustment of PH (PwD i.e. Persons with Disabilities) candidates selected on their own merit:-**

PH (PwD i.e. Persons with Disabilities) selected on their own merit without relaxed standards alongwith other candidates, will not be adjusted against the reserved share of vacancies. The reserved vacancies will be filled up separately from amongst the eligible candidates with disabilities which will thus comprise PH (PwD i.e. Persons with Disabilities) candidates who are lower in merit than the last candidate in merit list but otherwise found suitable for appointment.

5. **APPLICATION FEES:**

The category wise application fee structure payable through Net Banking, Debit Card and Credit Card upto 24:00 Midnight of closing date i.e. 04/04/18 which is as under:-

Sr. No.	Categories of candidates	Fees
1.	(i) For Male candidates of General category including Dependent Son of Ex-Servicemen of Haryana. (ii) For Male candidates of General category and all reserved categories of other States.	₹ 1000/-
2.	(i) For all Female candidates of General category including Female Dependent of ESM of Haryana only. (ii) For Female candidates of General category and all reserved categories of other States.	₹ 250/-
3.	For Male & Female candidates of SC / BC-A / BC-B / ESM categories of Haryana only.	₹ 250/-
4.	For all PwD i.e. Persons with Disabilities category candidates (with at least 40% disability) of Haryana only.	NIL

Note: The fees will not be refunded to those candidates who will not appear in the Preliminary Examination and also who are not shortlisted for further selection process.

6. **SCHEME OF EXAMINATION:**

(i)	Preliminary Examination (for screening only)	200 Marks
(ii)	Main Written Examination	600 Marks
(iii)	Personality Test	75 Marks

(For details, please see the Instructions for Candidates & Brochure)

The candidates applying online application form for the Preliminary Examination should ensure that they fulfill all the eligibility conditions for admission to the examination. Their admission at all the stages of examination for which they are admitted by the Commission viz. Preliminary Examination, Main (Written) Examination and Personality Test (Viva-voce) will be purely provisional subject to their satisfying the prescribed eligibility conditions. If at any time before or after the Preliminary Examination, Main (Written) Examination and Personality Test (Viva-voce), it is found that they do not fulfill any of the eligibility conditions; their candidature for the examination will be cancelled by the Commission. If any of their claims is found to be incorrect, they will render themselves liable to action by the Commission.

Notes:

- (1) The Preliminary Examination is only for short listing of category wise candidates on the basis of marks obtained by them in both the subjects (General Studies & CSAT).

- (2) For each wrong answer, one fourth (0.25) mark will be deducted.
- (3) The question paper will be got printed bilingual i.e. Hindi (being regional language) & English except language papers.
- (4) The marks obtained in Preliminary Examination will not be counted towards final selection.
- (5) All the candidates who apply for Preliminary Examination will be admitted provisionally for Preliminary Examination subject to fulfilment of all eligibility conditions. At this stage, no scrutiny of their online application forms will be carried out by the Commission.
- (6) Candidates **twelve (12) times** the number of advertised posts including bracketed candidates, if any, in their respective categories in order of merit will be admitted to the Main Examination.
- (7) Candidates who qualify for the Main Examination will have to apply again for which they will be informed separately along with application form & instructions for Main Written Examination.
- (8) Candidates **thrice (3 times)** the number of advertised posts including bracketed candidates, if any, in their respective categories in order of merit of Main Examination will be called for Personality Test (Viva-voce).

7. **FILLING UP OF ONLINE APPLICATION FORM:**

The online application can be filled upto 05.00 PM on 04/09/2018 after which the link will be closed. The candidates are strictly advised to apply online well in time without waiting for last date. No offline application form will be accepted by the office.

Further it is also made clear that no request regarding any change in any entry in the online application form after its submission will be entertained by the Commission, so the candidates are advised to read the instructions carefully before applying online.


The online application forms without prescribed fee, proper size of latest coloured photo & signature will be considered as incomplete application form and the same will be rejected straight way. No correspondence in this regard will be entertained by the Commission.

In case, the candidate feels that he/she has filled up the form erroneously, he/she should fill up a fresh online application form alongwith requisite fee before closing date. Fees paid earlier shall not be adjusted against the fresh online application form. The candidate must mention the details of erroneous application forms in the appropriate column of the fresh online application form. Further after submission of fresh online application form, no amendment/change shall be entertained.

Note: 1. This advertisement alongwith Instructions for candidates is also available on Commission's website i.e. <http://hpsc.gov.in> and www.hpsconline.in.

For more comprehensive and detailed instructions, the candidates may consult 'The Brochure for HCS (Ex. Br.) & Other Allied Services Examination (Edition – 2017)' which can be downloaded from the website <http://hpsconline.in> by making a payment of ₹ 100/- (Through Online Generated Bank Challan).

Dated: 1/8/2018


Secretary
Haryana Public Service Commission,
Panchkula